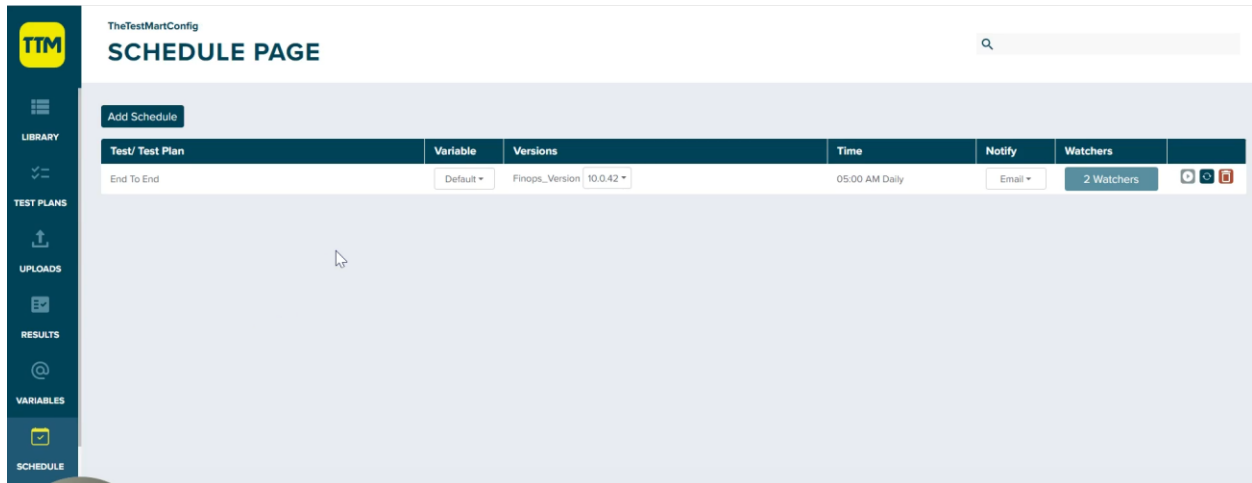# Schedule Test Plans

Objective

To provide a clear and concise procedure for scheduling test plans and setting up watchers in TheTestMart platform, ensuring effective delegation, minimizing misunderstandings, and maximizing productivity and accuracy.

Video: https://www.loom.com/share/1e52d2f6bc494e3d9b03302aae0a2f17?sid=6bfb1af5-0f00-46f6-82ae-05fcc81de58e

Key Steps

1. **Access the Schedule Module**

   o   Navigate to the left-hand side of TheTestMart application.

   o   Click on the "Schedule" module.

2. **Add a New Schedule**

   o   Click on the "Add Schedule" button.
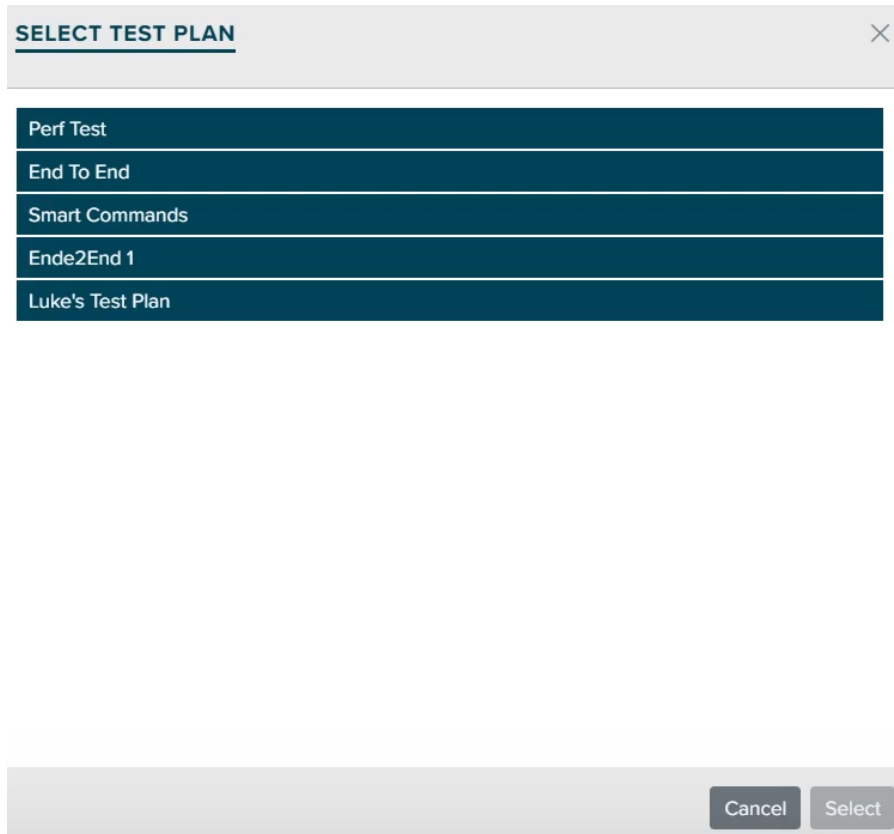
   o   If no test plans are currently scheduled, this is normal.

3. **Select Test Plan**

   o Choose "Select Test Plan" from the pop-up options.

   o Browse through the list of available test plans.

   o Select the desired test plan (e.g., "Luke's Test Plan") and click "Select."

   SELECT TEST PLAN   ✕

   Perf Test
   End To End
   Smart Commands
   Ende2End 1
   Luke's Test Plan

   Cancel   Select

4. **Set Frequency for the Test Plan**

   o Choose how often the test plan should run:

      ▪ Daily

      ▪ Weekly

      ▪ Monthly

   o If applicable, toggle the "Repeat" option on or off based on your needs.

   o Specify the exact time for the test to run (e.g., Saturday at 12 a.m.).

5. **Add Watchers**

    o   Click on the "On" toggle to add watchers.

    o   Select the teammates who should be notified (e.g., add "Michael").

    o   Confirm the addition of watchers.

ADD SCHEDULE ✕

Select Test | Select Test Plan

Your test plan: Luke's Test Plan

Recurring: weekly ▾   Repeat 🔵

12 ▾ : 00 ▾ | AM ▾ | Saturday ▾

This test plan will run weekly on Saturday of the week at 12:00 AM

Notifications Type: Email ▾ | Watchers (1)

Generate Report On Completion ⚪

Cancel | Add

6. **Generate Reports (Optional)**

    o   If desired, toggle the option to generate a report upon completion.

    o   Provide a name for the report if applicable.

7. **Finalize the Schedule**

    o   Review all settings to ensure accuracy.

    o   Click "Add" to save the scheduled test plan.
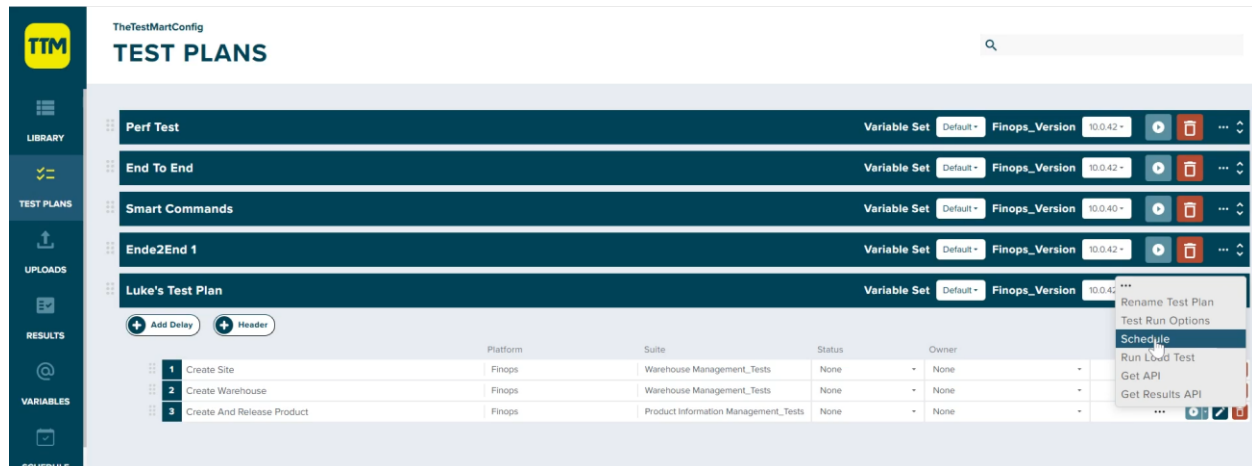
8. **Verify the Schedule**

    o   Check the schedule page to confirm that the test plan has been added correctly.

    o   Ensure that the frequency, time, and watchers are set as intended.

9. **Edit or Delete Schedule (if necessary)**

    o   To edit, click on the scheduled test plan and make necessary adjustments.

    o   To delete, click the trash bin icon next to the schedule and confirm the deletion.

10. **Alternative Scheduling Method**

   o   Navigate to the "Test Plans" module.

   o   Identify the desired test plan.

   o   Click on the schedule icon next to the test plan name and follow the same steps as above.

Important Considerations

- Ensure that the correct test plan is selected to avoid scheduling errors.

- Double-check the frequency and time settings to prevent missed or duplicated runs.

- Be mindful of the number of watchers added to avoid overwhelming notifications.

Tips for Efficiency

- Familiarize yourself with the test plans available in your library before scheduling.

- Use the preferred method that feels most intuitive to you for scheduling.

- Regularly review scheduled test plans to ensure they are still relevant and necessary.

- Communicate with team members about scheduled test plans to keep everyone informed.

By following these steps, team members will be able to effectively schedule test plans and set up watchers in TheTestMart with minimal confusion.